

7th Grade Girls' Administration



GENERAL DESCRIPTION

An introduction to MCA and to its culture. We will be learning the core values and principles that make MCA unique and how to thrive in that culture. As an all-female class, we will also be discussing what it means to be a Godly young woman and find ways to live that out daily at school. The overall goal for this class is to introduce skills and develop character for success at MCA and in other areas of life. We will do this through books, activities, scripture memorization, relationships, conversation, and fun.

REQUIRED READING

- Bible- NKJV or ESV (Always bring to class.)

GRADING

The student's grade will be based on their contribution to class and achievement on projects & daily work. The percentage breakdowns of these requirements are listed below.

Contribution - 10%

Preparation & timeliness, attitude towards learning, contribution to discussions/activities, respect of others

Journals - 25%

Written assignments geared towards topics

Projects/Daily Work- 65%

Memory verses, reading assignments, individual and group projects

Contribution Grades

Contribution Grades primarily assess four areas: a student's **preparation** for class, her **attitude** towards learning, her **contribution** towards learning during class-time, and her level of **engagement** during the class conversation.

A student's **respectfulness** towards God, her tutor, and peers is a prerequisite for a good Contribution Grade.

Daily Contribution grades will be given for every hour of class. Typically, students are expected to earn 10 points per hour, but the tutor may adjust these values to better reflect the nature of the class time. Daily Contribution grades are not revisable.

Additional Contribution Grades such as Grammar Quizzes, Engagement Notes, etc. may be assigned as needed. All additional Contribution Grades are revisable for 70% of the original value, unless the tutor specifies otherwise.

TURN IT IN SYSTEM

Turnitin is an internet-based service and tool that promotes academic integrity and original thought from students. Turnitin screens for similarity (plagiarism) and detects unauthorized A.I. usage in writing.

To better ensure academic integrity and original thought, tutors may ask students to either submit their classwork through Turnitin directly or to email them a digital copy of their classwork, for the tutor to upload through Turnitin screenings.

Tutors may use the feedback Turnitin provides to help them make a more-informed determination about the integrity and originality of the student's work.

MCA Schoolwide Policies

MCA ATTENDANCE POLICY

Absence: Parents must inform the school if their student will be absent for any reason. Call the Front Office or email upperschoolnurse@mcaknights.org prior to the absence or on the morning of the absence. If a student is absent without prior notification by a parent, the school will call the parent to determine the validity of the absence. Call the office, 432-694-0995, or email upperschoolnurse@mcaknights.org.

In the event an Upper School student is absent for more than one-fourth (1/4) of the class sessions during a semester, the student's parents must meet with the tutor and Head Administrator to determine whether the student will receive credit for the class. Additional and/or make-up work may be required.

Tardy Policy: Tardies will be marked at the discretion of the individual tutors. Students or parents should contact the individual tutors to report reasons for tardies as soon as possible.

Missed Assignment Due Date Guidelines: In the event of an absence, a due date extension will be given. The extension will not exceed the number of school days missed during the absence. Due dates will be established by the class tutor. Students must complete all work assigned during their absence. However, the tutors may, at their discretion, excuse the students from any portion of the assignments missed. Students will receive full credit for submitting assigned work. Note: It is the **student's responsibility** to find out what work was assigned. In the case of extended illness, it is recommended that the student or parents contact the tutors directly to find out what assignments were or will be missed.

MCA HONESTY POLICY

All students are assumed to be exhibiting the godly fruit of self-control. We anticipate working with students who are characterized by joy, honesty, and diligence. For this reason, upon enrollment, we require that each student affirm that he or she will maintain the highest standards of honesty and behavior in all work done for Midland Classical Academy. All students will be asked to sign the following.

Pledge of Academic Honesty

I have read and understand the Midland Classical Academy Code of Conduct. I pledge my honor, with God as my witness, to commit myself to the practice and preservation of these standards of academic honesty as long as I am a student of the academy.

As such, the following actions are considered serious violations of our Honesty Policy.

1. *Directly copying someone else's work visually, orally, electronically, or otherwise.*
2. *Use of disallowed devices on assignments such as notes, smartphones, books, etc.*
3. *Getting test questions or essential information from another student who has already completed an assignment that will later be taken, such as a test or quiz.*
4. *Any other activity that the tutor has explicitly described as cheating.*

MCA MASTERY WITH HONORS (MH)

Midland Classical Academy offers honors credit, referred to as “Mastery with Honor”, but we offer no “honors” classes.

Mastery with Honor credit for a class is given to those students who

- receive a minimum grade of 92.5 at the end of each semester
- receive a minimum participation grade of 85 at the end of each semester
- demonstrate character befitting an honor student (1 Corinthians 10:31)
- complete a tutor-approved, 20+ hour project that advances the student’s knowledge or skills in the subject while serving either the school or the community in some capacity.

As a student fulfills these requirements in a class at MCA, they receive a Mastery with Honor designated by an “MH” for the class. Mastery with Honor applications and a nominal fee are due at the end of October. The projects themselves are due at the end of March with two scheduled checkpoints in between the application and final deadline.

ARTIFICIAL INTELLIGENCE (A.I.) POLICY

Artificial Intelligence programs are tools that can be used beneficially or harmfully. To the extent that MCA uses these A.I. tools, we desire to use them and instruct our students to use them beneficially. It requires the classical virtue of “Wisdom” to discern the difference between what is beneficial and what is harmful.

Among MCA’s core values is “Engaging Minds”. Everything we do, including our use of A.I. needs to be in harmony with this value and to cultivate within students the skill of being able to “think for themselves”.

MCA offers the following principles for tutors & students to follow as they navigate A.I. in their academic domains. MCA tutors will create and clearly communicate their own instructions for A.I. usage in their classrooms and for their assignments. Students should practice integrity, honesty, and humility in their use of A.I. as in all their work.

Principle 1: *Why to use A.I.* - A.I. should only be used by a student to equip them to better understand the material and to learn in a way that facilitates their critical thinking skills.

Principle 2: *When to use A.I.* - Tutors will explicitly and clearly communicate which assignments a student may or may not use A.I. tools to assist in their learning.

Principle 3: *How to use A.I.* - Tutors will explicitly and clearly communicate the method in which it is acceptable and not acceptable for the student to use A.I. tools.